

# GSFC Consumption Data Deletion Job Aid

This job aid should be used in conjunction with the user procedures on the OLQR for Maintain Actual Project Consumption

1. Identify the records from the load file that you want to delete
2. Go to transaction CJR2 and enter the following information (This should correspond with the data in your upload file)

**Planner Profile:** ZPLAN

**Version:** 98

**From Period:** <Fiscal Period for this month>

**To Period:** <Fiscal Period for this month>

**Fiscal Year:** <Fiscal Year>

**WBS element:** <WBS element from record that is being deleted>

**Fund:** <Fund from record that is being deleted>

**Cost Element:** <Cost Element from record that is being deleted> (i.e. ENG.PAAC, PAS.HOURS, etc.)

**Functional Area:** <Functional Area from record that is being deleted>

3. Click the <Overview> Icon

Plan data Edit Goto Extras Settings System Help

Planning Cost Elements/Activity Inputs Change: Initial screen

Layout 1-701F WBS elements: Standard cost elements

Variables

Version	98	Planned Consumption
From period	8	May
To period	8	May
Fiscal year	2003	
WBS element	51-370-07-01	
to		
or group		
Fund	SAT292003D	SAT Program Activity for PY 20
to		
Fund Group		
Cost element	TEST.COST	Test Cost Pool
to		
or group		
Functional area	141	Research Program - OSS
to		
Func. Area Group		

Entry

☒ Free ☐ Form-based

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